



St Mary the Virgin CE Primary School

Criteria for Admissions 2019-20

Introduction

St Mary the Virgin CE School in Hartfield is a Church of England Voluntary Aided Primary School situated in a rural area. As an Aided School, the admission of pupils is made by the governors in accordance with arrangements agreed with the Local Authority and the Diocese of Chichester.

The school serves a dual role: it seeks to provide a place of Christian nurture for Church families while at the same time serving the local community. The planned admission numbers for each year group is 20. If more than that number applies for any year group, the admission of pupils will be subject to the following priorities in order set out:

- 1 **Looked after' children** and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after
- 2 A **sibling** who is attending the school, at the time of admission
- 3 **Parents regularly worshipping** at St Mary the Virgin, Hartfield or Holy Trinity, Coleman's Hatch and living in the civil parish
- 4 Living in the **civil parish**
- 5 **Living with Christian parents** who regularly worship at a Christian church and live outside the civil parish
- 6 **Other children** -When deciding between applicants of equal entitlement, the governors will give priority to the applicants living closest to the school, **measured using surfaced passable routes** by the County Council's geographical formation system (GIS) from the child's home to the nearest gate used by children at the school. It must also be a public right of way.

NOTES:

- Looked After means a child who is in the care of a local authority, or being provided with accommodation by a local authority in the exercise of their social services functions in accordance with Section 22 of the Children Act 1989. It can also be used for previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). An adoption order is an order under section 12 of The Adoption Act 1976 or under section 46 of the Adoption and Children Act 2002. A 'child arrangement order' is defined in Section 8 of the Children Act 1989, as amended by Section 12 of the Children and Families Act 2014. Child arrangement orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians)
- 'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, step brother or step sister, foster siblings and includes children living as siblings in the same family unit. It will also be applied to situations where a full or half brother or sister are living at separate addresses. Criteria 2 and 5 include children who at the time of application for whom the offer of a place at the school has been accepted, even if the sibling is not yet attending.

- Twins and children from multiple births where the admission of both twins and all siblings from a multiple birth would cause the school to rise above its Planned Admission Number (PAN), both twins and all the siblings will be admitted.
- Regular worship is defined as attending a service at least once a month for a minimum of 12 months.
- Parents applying under criterion 5 must complete a supplementary form (available from the school) countersigned by the priest or minister able to verify that the requirements of a particular criterion have been met.
- Reference to parents includes legal guardians and applies to either or both parents, or a sole parent.
- Where only one parent/guardian satisfies a criterion, the application will be treated equally with one where the requirements are met by two parents.
- Maps of the civil parish of Hartfield can be viewed at the school.
- A Christian Church is a Church that is a full member of Churches Together in Britain and Ireland or the Evangelical Alliance.
- There is a right of appeal to an independent panel against a decision of the governors. Parents wishing to exercise this right should write to the clerk to the governors c/o the school.
- Children refused a place can, at their parents' request, be put on a waiting list where priorities will also be determined by the admissions criteria set out above. Children are kept on this list for a maximum of 12 months.
- Late applications are considered after all those applications received by the specified deadline.
- All children can attend full time from the September after the fourth birthday, or part-time at the parents request. Entry can be deferred at the parents request.
- From September, parents should contact the school directly for in year applications.



Application to attend St Mary the Virgin CE Primary School, Hartfield

Criterion 5: living with Christian parents who regularly worship at a Christian church and live outside the civil parish.

To seek application to attend St Mary the Virgin CE Primary School, under this criterion, it is necessary to provide evidence from a priest or minister, of regular attendance at a Christian Church, which is a Church that is a full member of Churches Together in Britain and Ireland or the Evangelical Alliance. Regular worship is defined as attending a service at least once a month for a minimum of 12 months.

Verification of regular attendance:

Name of Parents and child: _____

Name of church: _____

I confirm that the above named child/parent has attended a service at least once a month in the last 12 months.

Name of Priest/Minister: _____

Signed: _____

Date: _____

